

# Real Estate & Land Use: Intake Information Form

Thank you for taking time to fully fill out this form. Complete information helps us make sure there are no conflicts in assisting you.

**HELSELL  
FETTERMAN**

*Please note that use of this form or email to communicate with us does not establish an attorney client relationship. Confidential or time sensitive information should not be sent through this form.*

Date \_\_\_\_\_

## NEW CLIENT ONBOARDING

Thank you for selecting Hellsell Fetterman LLP to assist you with your legal needs. In order to expedite our client onboarding process, we will need you to provide us with your contact information, a brief description of your matter and the identity of any adverse parties to confirm that a conflict of interest does not exist with other attorneys in our firm. In the unfortunate event that we have to decline representation, this information will be destroyed. We look forward to assisting you.

**Client Name(s)** \_\_\_\_\_

**Address  
(street/city/state)** \_\_\_\_\_

**Phone Numbers** \_\_\_\_\_

**Email** \_\_\_\_\_

**\* Adverse / Other Party  
Name(s)** \_\_\_\_\_

*Required field*

**Has a lawsuit been filed?**      **Yes**      **No**      *If yes box, please fill out the following:*

**County** \_\_\_\_\_

**Case Number** \_\_\_\_\_

**How did you  
hear about us?** \_\_\_\_\_

**Matter Type**  
(Select using drop-down box) \_\_\_\_\_

After we confirm that no conflict of interest exists, we will send you the rest of the onboarding materials. Again, we look forward to assisting you.